

Welcome to July's edition of the i-Bulletin newsletter for Exporters.

Please be aware that the documentation service will be limited on Tuesday 1st August during the hours of 11am until 1pm, due to training.

This month we are highlighting our new Translation Service which features a member's only offer of "Free Website Check". This is available for a limited time so book now to avoid disappointment. We are also keeping you up to date with our training & events and helping you stay informed with our updates and documentation focus.

Let us know if you would like to see anything else on our newsletter and enjoy the rest of the Summer!

Export Documentation Focus

Signing Your Documents

There are times when you will be asked by your overseas customers to have certain documents either Certified by us, your local Chamber, or Legalised by the relevant Embassy or Consulate.

In order for us to arrange this service, you need to ensure that all the documents are signed. We then authenticate this signature against the Formal Undertaking you have supplied to us.

If we do not have a signature and have to send back your documents it can delay the process.

If you are acting as an agent and will be signing documents on your clients behalf you will need to

1. add your company stamp to the document
2. supply an Authorisation Letter from your client

[For more information visit our website](#)

Export Expert Training

Our next course in September will be

Finance Options focusing on Letters of Credit

This will cover

- L/C Formats & Types, Irrevocable & Confirmed
- L/C Receipt & Checking & Amendments
- Sight & Term, Reimbursement
- Part Shipment, Stage Payment, Service L/C's
- L/C Types, including Back to Back, Transferable, Revolving, Standby
- UCP 600 Customs & Practice for Documentary Credits
- and more.....[Full course content](#)

Coming up in October - Import: Customs, Compliance and Saving

Export Expert Training Programme

Export Trade Updates

QATAR: Update on trading
[More Information](#)

QATAR: Update
[More Information](#)

IRAQ: Update 813
[More Information](#)

IRAQ: Update 814
[More Information](#)

GOV.UK: Tradeshow Access Programme (TAP)
[More Information](#)

HMRC: Latest updates
[More Information](#)

Monthly Focus - Translation Service

We are pleased to announce that we have signed an agreement with PAB Languages Centre as the new provider of our Chambers Translation Service. PAB Languages Centre will integrate their wide range of services, including their own SEMA4 packages for exporters, to the Chamber membership benefits offering.

To launch this new service we are offering members the opportunity to book a **free** website check. This free, non-obligatory check is available until the end of November. From the 1st of December 2017 a charge of £105 + VAT per language will apply.

[Visit our website for more information](#)

Essex Chambers Events

[Summer Networking Twilight Event](#)
3rd August - Greenwoods Hotel & Spa

[Official Opening of the new Parkside Office](#)
22nd August - Colchester

[Export Expert - Finance Options](#)
5th September - Great Wakering Office

[Strategic Sales Workshop](#)
13th September - Great Wakering Office

[Harlow Twilight Networking Event](#)
13th September - Harlow

[Full Events Calendar](#)

Useful Webinars, Courses & Events

Webinars

[Alcoholic Drinks in the Philippines](#)
2nd August - 10.30am

BIFA: Online courses
[More Information](#)

Events

[Healthcare Mission to China](#)
28th August

Business Opportunities

[Vulcanus in Europe - Host a Japanese Intern](#)

[EXPORTING IS GREAT](#)

View the latest [i-Leader](#), our quarterly International Trade publication
View the latest [e-Leader](#), our bi-monthly Business publication
View the latest [Grapevine](#), our monthly Members Newsletter

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